

## **BAYWOOD ELEMENTARY PTA - BOARD MEETING**

### **Wednesday, November 14, 2007**

The Meeting was called to order at 6:33 PM by President Vicki Marchenko.

**In attendance:** Vicki Marchenko, Julie Brady, Christi Peters, Carol Comeau, Doug Jenison, Danna Stratton, Bill Henry, Debby Grisanti, Claudia Ferriday, Paulina Schreiner, Rob Banfield, Stuart McElhinney, Tiffany Edmonds, Rose de Haro, Cheryl VonderAhe, Bea Jansen, Camille Silva

- I. Minutes of Previous Meeting:** Minutes from the October 17 meeting were distributed. MOTION: Doug moved to approve last meeting's minutes. The motion carried and the minutes were approved as printed. Point of Discussion brought forward by Doug: our school choir will not be performing at the PAC this year as it filled up too quickly and we did not get in on time.
  
- II. Approval of PTA Professional Governance Standards:** MOTION: Debbie moved to approve, the motion carried and the PTA Governance Standards were approved.
  
- III. Stuart McElhinney - Kites in the Classroom Program:**  
Stuart serves on the Morro Bay Chamber of Commerce (MBCC) Board of Directors. The city of Morro Bay will host its 2nd annual Kite Fest on Sat., Apr. 26, 2008, starting with a parade @ 11AM, and ending on the beach by Morro Rock for kite flying. The MBCC wants to present our school with a free "Kites in the Classroom" assembly featuring a demo on the history of kite flying, aerodynamics, and possibly professional kite flyers, depending on the date of the assembly. The curriculum includes kite-making kits of 2 types: Grades 1- 6 @ apprx. \$2 per kit; and Gr. K, hopefully free of charge. Stuart suggested that from 2-3 weeks before our kite assembly, kites be distributed to classrooms so the students can construct and decorate them for the Kite Fest. The MBCC is hoping to provide us with 2-3 adult volunteers per classroom to help with construction (time to make est. to be 1.5 hours). Stuart is seeking interest and a liaison at the school to help organize. All present agreed there was interest, and Doug volunteered as liaison. We will need apprx. 60 Gr. K kits and

300 Gr. 1-6 kits. Order needs to be made by end of March at the latest. If the K kits are free, we will need apprx. \$600 for the others. It is possible that the MBCC will give additional money towards the purchase of the kits. However, it was discussed that is reasonable to ask each student to chip in \$1 per kit, and ask the PTA to fund the rest. MOTION: Doug moved to have the PTA provide \$300 towards the purchase of the kite kits and ask each student for \$1 per kit. The motion carried. Doug and Stuart will stay in touch about assembly date and details.

**IV. President's Report: (Vicki Marchenko)**

**2008-2009 PTA Event Calendar suggestions**

Vicki passed around a sheet with suggested date changes for the 2008-2009 Event Calendar. Currently, too many fundraisers and events are scheduled for the start of the school year, and volunteers are hard to sign on, get burnt out. Vicki suggested we move the carnival from October to January, and bring back Family Potluck and Games Evening to October instead. This way, our focus in fall would be giftwrap sales, and membership drive. Also, with a winter carnival, we won't be competing with soccer season, and we could have it in the daytime on Sat (no need for lighting, maybe bring in snow?) It was discussed that maybe February or April would be better months for the carnival and that Friday nights seemed more popular. PTA is open to moving the date of the carnival, the friendship walk, and any other suggestions. (We need to keep in mind that February has two 3-day weekends, and baseball games start up around April 1).

**III. Treasurer's Report (Rose de Haro):**

Balance on Hand as of 10-1-07:	\$42,242.99
Receipts totaling:	\$15,759.61
Disbursements totaling:	\$24,793.29

**Balance on Hand as of 10-1-07: \$33,209.31**

**Carnival** earned \$2,700. (Still no bill from janitor though, expect to pay apprx. \$225). Is about the same profit as last year, minus the proceeds from the silent auction.

**IV. Chairman Reports:**

**Membership** - Camille reported that we have 152 members, and need 48 more to reach our goal of 200 by March.

**Book Fair** - Bea reported that it was very busy but went well. She will keep set-up the same in March. Preliminary cash profit about \$1790. Also, our school has accrued approx. \$800 of credit money towards books for our library. Sharon Haupt, Librarian, would like to buy books for classrooms as well as library. There is also an additional \$300 of vouchers earned by our school.

**Silent Auction** - Tracey Miller not present. Date and venue have been changed to Friday November 30, from 6:30-8:00 PM at the Baywood School Multi-Purpose Room. The event will include families and there will be no admission charge. Need to get donations in by Nov. 20.

**Fundraising Manager Position** - Cheryl suggested the need to have someone oversee all the fundraisers and manage individual chairs. It was also discussed that each committee be encouraged to meet among themselves whenever needed and not wait for PTA meeting. Vicki suggested we think on this and bring ideas back to next meeting about possibly creating a new Fundraising Manager position.

**Giftwrap Sales** - Cheryl announced that Julie Brady will head Giftwrap Sales next year. She also reported that using the same company, For Your School, next year would be smoother in some ways, though the frozen food was a hassle. This might be resolved by being better prepared and having food come on a different day. She is open to suggestions. Vicki mentioned that if we could find an online sales company with cheap shipping, we could reach distant family members/customers better. Finally, Cheryl reported that there are 5 boxes of frozen pizza mix leftover and up for grabs in either the silent auction baker's basket or for Doug to use for Honor Society.

- V. **Principal's Report**- Doug had no news and introduced 4th grade teachers Carol Comeau and Rob Banfield. Carol thanked PTA for funding a recent show at the PAC, and for an upcoming Chumash program at Rancho El Chorro in December. She also thanked the PTA for supporting the SLO Symphony music van that will visit the two 3rd grade classrooms in March for a \$25 donation per class. Carol

reported about The Story of Your Water water conservation unit her class will participate in this year. PTA sponsored this program last year at a cost of \$100 per each of 4 classes (Grades 3 and 5). She is hoping to get funding from the community, i.e. Chamber of Commerce, Los Osos CSD, Kiwanis, etc. but is asking if PTA can fund half (\$200). Vicki asked that we revisit this next month, once costs and donations are better determined. Finally, Carol spoke about the possibility of arranging a classroom visit or visits by Pacific Wildlife Care for \$25 donation per class. Rob thanked the PTA for funding the rocket unit and owl pellets. He also reported that La Purisima booked up early this year and our school did not get in. He will look into Dana Adobe as an alternative.

**VI. Announcements/Event Dates:**

**Assembly Pianist - Laura Spitzer, Nov. 20 at 10:30 AM**

**Christmas Parade Dec. 8 at 10 AM:** Vicki has purchased 150 kazoos. The plan is for the kids to sing the first line of Jingle Bells and/or other carols and then continue through with kazoo buzzing. The question remains as to who will lead wearing the bear costume? Vicki, Danna and Doug have other commitments that day.

**Next Board meeting Wednesday, December 19th at 6:30 PM in the Library.**

Meeting adjourned at 8:02 PM.

Respectfully Submitted by:  
Claudia Ferriday, Secretary