

BAYWOOD ELEMENTARY PTA - BOARD MEETING
Wednesday, January 16, 2008

The Meeting was called to order at 6:35 PM by President Vicki Marchenko.

In attendance: Vicki Marchenko, Claudia Ferriday, Danna Stratton, Amy Taylor, Doug Jenison, Kelly Gang, Dan MacLeod, Debby Grisanti, Paulina Schreiner, Darren Wickham, Tiffany Edmonds, Camille Silva, Christi Peters, Bill Henry, Janet Farrell

- I. Minutes of Previous Meeting:** Minutes from the November 14th meeting were unavailable for distribution. They will be distributed for approval, along with January's minutes, at our next meeting in February.
- II. President's Report:** (Vicki Marchenko)
VP of Fundraising:
Vicki repeated Cheryl V's suggestion at our November meeting about the creation of a "VP of Fundraising" position to oversee all the various fundraisers and manage individual chairs. This person would attend all meetings and keep everyone informed and updated, allowing the chairs to focus on their individual areas. **MOTION:** Danna moved to approve the creation of a VP of Fundraising: position. The motion carried and was approved. The nominating committee will meet next month and will include this new position.
IRS Form:
Rose (Treasurer) absent, we will discuss this next month.
Budget Status:
Budget balanced. Vicki Beavers to conduct audit this month.
Scholastic Book Orders:
Due to an online glitch, we need to pay more to Scholastic than we originally thought. We made \$6,000, but need to pay \$3,000, earning about half of what we usually make.
- III. Treasurer's Report** (Rose de Haro):
Rose was absent and will update us next month.
- IV. Membership Report** (Camille Silva)
Camille reported that membership has slowed and asked that we each ask just one family or one person to join. We need 46 more members to reach our goal of 200 by March. Janet suggested creating and distributing to students a flyer listing all the things PTA does, events supported, etc. Another suggestion was a reminder in the NewsBearer. Vicki reported that Camille and Rose will be attending the PTA Convention from May 1-4.
- V. Parliamentarian's Report** (Tiffany Edmonds)
Tiffany reported that we, as a board, are to elect a nominating committee consisting of 4 members and 2 alternates. This committee would begin meeting asap, and in report in April on the new officers for the next school year. No volunteers for the nominating committee were identified among the current board. Janet suggested we look for volunteers on the pod parent list, or ask the pod parents themselves. The committee only meets for 2 months until the new officers are elected, so they need only commit until April. It was suggested again that we try and recruit more Dads - the best way is to tell them what's needed - give them a job to do.
- VI. Chairman Reports:**
Friendship Walk (Bill Henry):
Date: Friday, February 29 "Leap Day"
Theme: "Leap into Friendship"
Progress Report: \$875 - \$900 cash donations received from businesses, and \$200 more promised. Another \$50 each in gift certificates from Big Daddy's Pizza, Starbucks, Boo Boo Records, Morro Bay Surf, and other places. A field trip to Ted Emerick's glass studio will be

awarded to the classroom with the most donations. Goal is to have shirts and prizes paid for by donations and fundraising. Then, our profit will be what the student's raise as pledges. If every student raises \$20, we should raise around \$7,000 (\$20 x 360). **T-Shirts:** Two designs will be offered: 1). "Special Edition" will re-use the old Baywood Bear t-shirts with the big bear on front. 2). "Deluxe" t-shirt will be a new design on a charcoal gray shirt. How to order for adults? Put an order in the Friendship Walk box in the office, with your name, and size by Feb. 1. Cost is \$15. **Sponsors:** Cost is \$25 for businesses or individual sponsors to have their name printed on the backs of the shirts. Names will appear alphabetically and have the same size and font. Checks need to be in to Bill by Jan. 31. **Prizes:** There will be prizes for students who earn the most and classes who earn the most. In addition, there will be prizes (medals) awarded to a boy and girl at each grade level who runs the most laps (14 winners minimum, but need to order extra prizes to account for ties). **Assembly Kick-Off:** Bill will speak at school assembly to announce and kick off. **Logistics:** Bill wants logistics for the day of - painting of track, chairs, music, water, table set up, etc. Mr. Scott usually takes care of most of these things, Bill should check in with him. Also need 2-3 parents per class to count laps, assist with set-up. Pod parents should take care of this, but first they will need to have teacher/class schedule. **Refreshments:** Otter Pops will be provided, students should bring their own refillable water bottles. **People/Volunteers:** Dan volunteered to make teacher schedule, Janet volunteered to do parent schedule. Danna will take pictures, Camille will dress up in Bear suit and run with younger grades. Christy Peters, Otter Pops. Bill will send weekly updates in NewsBearer.

VII. Principal's Report:

Teacher Introductions and Requests: Doug introduced Kelly Gang, 1st grade teacher, and Dan McLeod, 3rd grade teacher. Kelly thanked PTA for field trips and said she always tells her students that PTA supports them. Dan also thanked PTA for their support of special requests, such as the upcoming presentations for 2nd and 3rd grade by Pacific Wildlife Care, costing \$100 total, arranged by Carol Comeau. Another request was made for \$100 towards The Story of Water, a water conservation program for which Carol will seek an additional \$300 from Rotary. Doug stated that the PTA has a line item for science, of which \$950 has been designated for owl pellets and rockets. **MOTION:** Danna moved to approve funding the above requests for a total of \$200. The motion carried and was approved. **Assemblies:** Mr. Science is scheduled for this Friday. In addition, he will conduct hands-on workshops from 4-6th graders. **School Holidays:** MLK jr. day is next Monday the 22nd, and Friday the 25th is a staff development day. Baywood staff will collaborate with Monarch Grove staff to discuss English and Language standards. Staff is requesting lunch catered by Noi's. Monarch Grove has approved \$200, Baywood should be able to spend \$150-\$200 to cover our staff (40 people total, both schools).

VIII. Old Business:

Calendar Changes: Vicki wants feedback on proposed calendar changes for the Carnival and Friendship Walk for next year. Do we want to make changes or keep as is? Look over her handout from Nov.'s meeting and be prepared for discussion and decisions at next meeting.

VIX: New Business:

New Spanish Language Position: Rose will share next month about a new Spanish language liason position to translate minutes and form a committee. Janet suggested we also consider a Tagalog position. **Nominating Committee:** everyone here should approach someone you know and ask them to be on the committee which will begin meeting soon.

Next meeting (General Meeting) to be held Wednesday, February 20th at 6:30 PM in the Library.

Meeting adjourned at 7:43 PM.

Respectfully Submitted by: Claudia Ferriday, Secretary